

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, September 22, 2020, at 6:35 p.m. in the Olean High School, Board Room, 410 West Sullivan Street, Olean in-person and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. James Padlo led the Board of Education in the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT: Mary Hirsch-Schena, President  
Andrew Caya, Vice President  
John Bartimole – via Zoom  
Janine Fodor  
Paul Hessney  
Ira Katzenstein – via Zoom  
Kelly Keller  
James Padlo  
Frank Steffen, Jr. – via Zoom

Excused:

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, Coordinator of State and Federal Aid Programs  
Lauren Stuff, WW Principal  
Brian Crawford, EV Principal  
Mike Martel, Director of Technology  
Jeff Andreano, HS Principal  
Rachael, Schreiber, Teacher  
Ryan Nawrot, Teacher  
Nick Patrone, Community Schools  
Leslie Patrone, Community Schools  
Linda Edstrom, Community Schools  
Joan Haynes, Community Schools

OTHERS: Kate Sager, OTH  
Michelle McGraw  
Dan McGraw - SRO  
Maggie McGraw  
Michelle Waterman, Cattaraugus Community Action  
Tchianna McPeak, Cattaraugus Community Action

# REGULAR MEETING

## TUESDAY, SEPTEMBER 22, 2020

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Moved by P. Hessney, seconded by F. Steffen, Jr., to approve the amended agenda; delete agenda items b- License Agreement - under New Business.

Agenda Approved

Ayes 9

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:  
None

Public Comments

Discussion Items:

Discussion Items

- A. Community Schools Overview of Programs – Nick Patrone, Leslie Patrone, Linda Edstrom, Paula Bernstein, Michelle Waterman and Tchianna McPeak
- B. 2019-2020 Preliminary Audit – Jenny Bilotta
- C. Local Legal Counsel – Janine Fodor
- D.

Communications/Commendations:

Communications/  
Commendations

- a. Office Dan McGraw, NYS Youth Officer of the Year

Committee Reports:

Committee Reports

- a. Buildings and Grounds – September 8 – given by James Padlo
- b. Operations – September 14 – given by Kelly Keller
- c. Audit/Finance – September 17 – given by Paul Hessney
- d. School Health Team – September 17 – given by Rick Moore

Superintendent's Report:

Superintendent's  
Report

- a. Platforms – See Saw (YouTube link issues)
- b. OTA – association is doing a great job adapting to the hybrid model
- c. OHS – students can go to the gym or auditorium after school to connect to wifi
- d. Parent Square – ready to roll out
- e. Tech Help – put tech dept. contact info on website; will be tech help for families during the evening

Consent Agenda:

Consent Agenda

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The regular meetings held on August 14, 2020 and August 25, 2020, and the special meeting held on August 31, 2020.

That the Treasurer's Preliminary Report dated August 31, 2020, be accepted and placed on file.

That the Warrant Report for August 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending August 31, 2020, be accepted and placed on file.

That the August 31, 2020 Intra-fund Transfer listing in the amount of \$130,590.00 be accepted/approved and placed on file.

That the CSE recommendations reviewed on September 22nd be approved.

908003326	908003636	908003703	908002959
908002688	908002450	908002691	908003370

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908002003	908003686	908003110	908003301
908002501	908003050	908002944	908003394
908003406	908002451	908002503	908002819
908003926	908001604	083400004	908002849
908002681	908002782	908003249	900455846
092500003	908003203	908002529	900434139
900457609	908001479	101790001	908003160
900457622	090210002	908003583	908002408
908001605	900456445		

That the CPSE recommendations reviewed on September 22nd be approved.

908004073	908003685	908004097	908004151
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That the following sub list be approved.

Ayes 9 Nays 0

Motion Carried

Moved by J. Fodor, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the agreement between the Olean City School District and the City of Olean regarding School Resource Officer services.

School Resource Officer Contract Approved

2017-2018 through 2019-2020

65% of compensation

2020-2021 through 2022-2023

65% of compensation

Janine expressed her appreciation of Officer McGraw for his many efforts during COVID shutdown – delivering meals, packets, computers, etc.

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to award the garbage and refuse removal and recycling bid to Beichner Waste Services for a total cost of \$1,700.00 per month.

Garbage and Refuse Removal, Recycling Bid Awarded to Beichner Waste Services

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Cassandra Bold who is certified in the Math and Special Education tenure areas, be granted tenure effective October 2, 2020.

Cassandra Bold Granted Tenure

Ayes 9

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Administrators Supervisory Association regarding the high school assistant principal position.

OASA MOA  
Regarding Assistant  
Principal Position  
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the 2020-2021 District Goals.

District Goals  
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Marjorie Dexter, Reading teacher, effective October 1, 2020.

Retirement  
Resignation of  
Marjorie Dexter,  
Accepted With  
Deep Regret

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Angelina Marconi, Whale Watch Club Co-Advisor, for the 2020-2021 school year.

Resignation of  
Angelina Marconi,  
Whale Watch Club  
Advisor Accepted

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Margaret Tingley, Keyboard Specialist, retroactive to September 1, 2020.

Resignation of  
Margaret Tingley  
Accepted With  
Regret

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of D'Yvonne Portlow, Teacher Aide, retroactive to September 11, 2020.

Resignation of  
D'Yvonne Portlow  
Accepted With  
Regret

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Heidi Smith, Teacher Aide, from September 9, 2020 through November 13, 2020.

Heidi Smith  
Granted Unpaid  
Leave of Absence

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Jena Dodge, Teacher Aide, from September 1, 2020 through October 25, 2020.

Jena Dodge  
Granted Unpaid  
Leave of Absence

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools to approve the following 2020-2021 Extra-Curricular appointments:

Whale Watch Club  
Co-Advisors  
Appointment  
Approved

Cammie Korzeniewski, Whale Watch Co-Advisor, Stipend \$379.00  
Chris Korzeniewski, Whale Watch Co-Advisor, Stipend \$379.00

Ayes 9

Nays 0

Motion Carried

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Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that Christopher Knapp, whose Music Teaching Certificate is pending, permitting him to teach in the Music area in the public schools of New York State, is hereby non-conditionally appointed to the Music tenure area for a probationary period of four (4) years retroactive to September 8, 2020, and to end on September 7, 2024. Eligibility for tenure at the end of the probationary period is dependent on Christopher Knapp receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Christopher Knapp  
Appointed in the  
Music Tenure Area

BE IT FURTHER RESOLVED that Christopher Knapp the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1 as outlined in any modified, amended or successor agreement (\$39,886.00)

Ayes   9  

Nays   0  

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that Rachel Barry, who has an Initial SWD (grades 1 - 6) Certificate, permitting her to teach in the Special Education area in the public schools of New York State, is hereby non-conditionally appointed to the Special Education tenure area for a probationary period of four (4) years retroactive to September 3, 2020, and to end on September 2, 2024. Eligibility for tenure at the end of the probationary period is dependent on Rachel Barry receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Rachel Barry  
Appointed in the  
Special Education  
Tenure Area

BE IT FURTHER RESOLVED that Rachel Barry the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 4 as outlined in any modified, amended or successor agreement (\$42,104.00)

Ayes   9  

Nays   0  

Motion Carried

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that Terry Burrows who is not certified is hereby appointed to the non-conditional non-probationary position of long-term substitute retroactive to September 8, 2020, and ending on June 25, 2021,

Terry Burrows  
Appointed Long-  
Term Science  
Teacher Substitute  
for the 2020-2021  
School Year

BE IT FURTHER RESOLVED that Terry Burrows for the 2020-2021 school year shall be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, or as outlined in any modified, amended or successor agreement (\$39,886.00).

Ayes   9  

Nays   0  

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Alexander Kruse who is not certified is hereby appointed to the non-conditional non-probationary position of long-term substitute retroactive to September 8, 2020, and ending on June 25, 2021,

Alexander Kruse  
Appointed Long-  
Term Science  
Teacher Substitute  
for the 2020-2021  
School Year

BE IT FURTHER RESOLVED that Alexander Kruse for the 2020-2021 school year shall be paid at the annual salary as outlined in the Agreement between the Olean Teachers'

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Association and the Board of Education for a teacher on Step 1, or as outlined in any modified, amended or successor agreement (\$39,886.00).

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Susan Faulkner as a non-conditional probationary Food Service Helper. This is a 5.75 hour per day, 10-month, part-time position, at an hourly rate of pay of \$11.80, retroactive to September 3, 2020.

Susan Faulkner  
Appointed Food  
Service Helper

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Victoria Ramsey as a conditional probationary Food Service Helper. This is a 5.75 hour per day, 10 month, part-time position, at an hourly rate of pay of \$11.80, retroactive to September 9, 2020. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Victoria Ramsey  
Appointed Food  
Service Helper

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Jocelyn Daley to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to September 3, 2020, at an hourly rate of \$11.80.

Jocelyn Daley  
Appointed Teacher  
Aide

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Amy Livoto as a conditional probationary Teacher Aide. This is a 5.75 hour per day, 10 month, part-time position, at an hourly rate of pay of \$11.80, retroactive to September 3, 2020. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Amy Livoto  
Appointed Teacher  
Aide

Ayes 9

Nays 0

Motion Carried

Moved by P. Hessney, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jennifer Landow as a school volunteer for the 2020-2021 school year.

School Volunteer  
Appointed

Ayes 9

Nays 0

Motion Carried

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Moved by J. Padlo, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Logan Webster as a conditional probationary Teacher Aide. This is a 5.75 hour per day, 10 month, part-time position, at an hourly rate of pay of \$11.80, retroactive to September 14, 2020. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Logan Webster  
Appointed Teacher  
Aide

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, that a Teacher Aide position be increased from 4 hours per day to 5.75 hours per day, retroactive to September 1, 2020. The affected staff member is Rebecca Ahearn.

Rebecca Ahearn,  
Teacher Aide,  
Increase in Hours  
Approved

Ayes 9

Nays 0

Motion Carried

#### Informational Items:

- a. Operations Meeting - Monday, October 5th at 4:30 pm
- b. Board Meeting - Tuesday, October 6th at 6:30 pm at WW
- b. Buildings and Grounds Meeting - Tuesday, October 13th at 4:30 pm
- d. Audit/Finance Meeting - Thursday, October 15th at noon
- e. School Board Recognition Week - October 19-23
- f. Board Meeting - Tuesday, October 20th at 6:30 pm at EV

#### Informational Items

Moved by J. Padlo, seconded by J. Fodor, to adjourn from the Regular Meeting and go in to Executive Session at 9:10 pm for the purpose of discussing: Contract negotiations. Aaron Wolfe, Jenny Bilotta and Pam Kirkwood, BOCES Labor Relations Attorney invited to attend.

#### Executive Session

Ayes 9

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: September 28, 2020

Moved by J. Padlo, seconded by J. Fodor, to adjourn from Executive Session and reconvene to the Regular Meeting at 9:58

Reconvene to  
Regular Meeting

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by J. Padlo, to adjourn the meeting at 10:00 p.m.

Adjournment

Ayes 9

Nays 0

Motion Carried

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Rick Moore

Pro-Tem District Clerk  
Dated: September 28, 2020



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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	YAFFEE, SHIELA	FOREIGN LANG./BUSINESS	YES
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	SNYDER, ELAINE	ENGLISH/SECONDARY ED.	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	JOHNSON, HILLARY	BACHELORS	YES
SUBSTITUTE TEACHER	KONDUR, SHILPA	BACHELORS	YES
SUBSTITUTE TEACHER	MCCARTHY, LAUREEN	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	DYAL, ROZETTA	N/A	YES
SUBSTITUTE TEACHER AIDE	GROSSO, SUE	N/A	YES
SUBSTITUTE TEACHER AIDE	JOHNSON, HILLARY	N/A	YES
SUB. FOOD SERVICE			
SUBSTITUTE FOOD SERVICE	HUND, KEYNAN	N/A	YES